



## Volunteer Escort to the Driver for The Centre - Role Profile

### About The Family Support Centre

The Family Support Centre is a therapeutic service offered by St Peter & St James hospice to patients, carers and families. We aim to encourage and enable participants to live their lives to their full potential despite their illnesses. The Centre offers a range of activities to support the emotional, spiritual and social needs of the patients, family and carers.

---

### Information about the role

---

- To assist the volunteer drivers in collecting attendees visiting the Family Support Centre. You will assist the driver with collecting the attendees in the hospice minibus. As an escort to the driver you will accompany the passenger checking on their wellbeing and ensuring they are happy and comfortable.
- Drivers and Escorts using the hospice vehicles will be required to undertake the training on the safe usage of the vehicle, carrying oxygen, if a passenger becomes unwell on the journey, breakdown instructions, using wheelchair ramp and straps, manual handling and completing the daily checks for using the vehicle.
- The volunteer will be required to undertake a DBS check.
- You will be required to wear a hospice identity badge.
- You will be provided with a hospice email for sending and receiving passenger name and address and transport information. Training will be given.

### What we are looking for

You will need to have good interpersonal skills and a positive attitude. You will be volunteering in a team with other volunteers and staff members and it is fundamental that you enjoy team work and interaction in a fun and lively atmosphere. All volunteers at St Peter & St James need to be sympathetic to values of the organisation and adhere to relevant policies and procedures.

## **Training**

Induction training

Manual Handling

Vehicle usage, handbook, safety measures, transporting oxygen.

Safeguarding

Data Protection and Confidentiality

Boundary training

Fire Awareness and evacuation procedure for The Centre

## **Availability**

Volunteers generally undertake one regular shift either morning or afternoon.

Monday, Tuesday, Wednesday, Thursday or Friday

Morning 9.00 -1.00 pm

Afternoon 1.00 – 5.00 pm

## **Location**

The Centre is located on our hospice site

## **Supervisor**

Family Support Centre Lead



**St Peter & St James Hospice**

*Hospice care in the heart of Sussex*

---